

Southern Appalachian Yearly Meeting and Association
Online Representative Meeting #144b
Held by Video and Telephone Conference Call
Seventh Month 20, 2020

144b-01 Opening Worship and Reading

Three skills or qualities helpful in handling conflicts:

“The first skill is naming: being clear and honest about the problem as I see it, stating what I see and how I feel about it. What is important about these statements is that I own them: ‘I see’, ‘I feel’ (not ‘surely it is obvious that . . .’, ‘any right thinking person should . . .’). This ability to name what seems to be going on, is crucial to getting the conflict out into the open, where we can begin to understand and try to deal with it. Such skill is dangerous. It can feel - indeed, it can be - confrontational. It feels like stirring up trouble where there wasn’t any problem. It needs to be done carefully, caringly, with love, in language we hope others can hear. We need to seek tactfully the best time to do it. But it needs to be done.

The second skill is the skill of listening: listening not just to the words, but to the feelings and needs behind the words. It takes a great deal of time and energy to listen well. It’s a kind of weaving: reflecting back, asking for clarification, asking for time in turn to be listened to, being truly open to what we’re hearing (even if it hurts), being open to the possibility that we might ourselves be changed by what we hear.

The third skill is the skill of letting go: I don’t mean that in the sense of giving up, lying down and inviting people to walk all over us, but acknowledging the possibility that there might be other solutions to this conflict than the ones we’ve thought of yet; letting the imagination in - making room for the Spirit. We need to let go of our own will - not so as to surrender to another’s, but so as to look together for God’s solution. It’s a question of finding ways to let go of our commitment to opposition and separation, of letting ourselves be opened to our connectedness as human beings.”

Quaker Faith & Practice, Britain Yearly Meeting

p. 1833 Living Faithfully Today, Mary Lou Leavitt, 1986

144b-02 Welcome & Roll Call (Attachment A-Attendance/Roll Call)

At approximately 6:45 p.m. EDT the clerk gave guidelines for the Zoom representative meeting. She asked Friends to use the reaction button for applause to indicate that, “that Friend speaks my mind,” and to use the thumbs-up button for approval. She asked Friends who wanted to speak to use the button for “raising a hand” and then wait for the clerk to call on them. She asked Friends who were upset or losing control to mute themselves. She said if Friends did not mute themselves in that case, the moderator may mute them.

The clerk stated that she would ask for acceptance of any report that was presented with no action called for. If a report was not accepted, it would not be included in the minutes. The acceptance would be recorded in the minutes. All minuted action would be read back in the face of the meeting for approval.

144b-03 Agenda Review & Acceptance

The clerk made the following remarks about changes in the agenda:

“We received three reports to be addressed today: the Treasurer’s report, the report of the Finance Committee and a report from the SAYMA-URJ Committee. These reports were posted on the SAYMA website for your review. Presenters will explain and answer questions you have. The clerk will call for approval of any action items.

“In our September representative meeting #143 we did not hear the entire report from the SAYMA-URJ Committee, which was noted in the minutes. However, neither did we accept the report. There were items in that report that will need to be threshed by the yearly meeting before they are accepted: the adoption of new and revised goals for the URJ committee without having them approved by the yearly meeting and secondly, no active members on the committee having been approved by the yearly meeting for that work, nor having any affiliation with a SAYMA meeting.

“This variance from our practice should come before the yearly meeting before being implemented. Our usual way of filling the five open slots on that committee would be to have the Nominating Committee present names for the yearly meeting’s approval. Without resolution of these deviations from our practice, there are meetings and individuals asking that no further funds be allocated for the URJ committee.

“Additionally, there was a section of the report which made accusations and unkind remarks regarding individuals in our yearly meeting. These remarks have no place in the discourse of a committee report. In fact, I took out names of individuals from the report that was posted prior to the representative meeting after receiving some complaints.

“Since the report and its request for funds were not approved or accepted as a whole, there are Friends who believe that it should not be included in the minutes. The report will not be discussed today, but neither will I ask for its acceptance. Its acceptance will be pending yearly meeting threshing and subsequent discussion in a session of yearly meeting.

“We also need to understand that the budget is being discussed today, but a budget approval is completed in a yearly meeting session. There may be a provisional budget considered in the Fall because we were unable to meet in 2020.”

Friends asked for clarification on why the URJ report that was presented at the Fall representative meeting #143 would not be read in full at the current representative meeting, along with a discussion of the issues of concern. There were some Friends who were concerned that this decision had been made without prior notice to Friends.

The clerk stated she had been uncertain about how to handle the fact that the entire URJ report had not been read in the Fall, and that Friends had not threshed the issue of URJ changing their goals and self-selecting members. The clerk said she had talked to the incoming clerk as well as others, and they decided that the September 2019 URJ report and subsequent issues needed to be threshed at the yearly meeting before accepting the report.

When Friends asked that a threshing session be scheduled quickly, upcoming clerk Bob McGahey clarified that he did not think a special threshing meeting would be scheduled. Rather, these issues would be threshed at a future business meeting. The clerk of URJ asked Friends to notice that decisions were being made that affected SAYMA URJ without the input of Friends serving

on SAYMA URJ. The SAYMA URJ clerk stated that SAYMA's clerk had edited URJ's report before posting it on the website without speaking to anyone on URJ. The SAYMA URJ clerk also stated that the URJ goals had not been revised; they had just been reformatted.

144b-04 SAYMA Clerk

The current clerk, Barbara Esther, announced that her term was ending after this meeting. She reminded Friends that Bob McGahey would be taking on the role of clerk of SAYMA directly after the close of the current Representative meeting. Barbara will serve as assistant clerk for one year.

144b-05 Treasurer's Report-Carol Lamm (Berea FM){Attachment B -Treasurer's Report}

The treasurer reported to Friends that the final financial statement for FY 2019 had never been presented since there was no Spring Representative Meeting. This statement covered October 1, 2018 to September 30, 2019. She presented the FY 2019 statement, which is attached to these minutes.

The treasurer said the FY 2019 assessments were over \$6,000 more than expected. She said that \$4,000 of that was accounted by late payments from the prior fiscal year or early payments for the next fiscal year. The money market did well in that year. Net income for the year was \$13,000, partly because of the increased assessment amount as well as a mathematical error overestimating personnel costs in the budget. The remaining undesignated equity was \$30,000, as of September 30, 2019. Because of the surplus in FY 2019, Friends had approved a deficit budget for FY 2020.

The treasurer reported that the donor-restricted fund for URJ started with \$2,271 at the beginning of the 2019 fiscal year. This was separate from the SAYMA set-aside fund for URJ of \$16,000. The policy is that donor-restricted funds are spent first. The treasurer reviewed the expenses of the URJ committee, which included grants for the Abolitionist Center, Asheville Black Lives Matter, and moving expenses for the clerk of URJ, Sharon Star Smith. Expenses from other set-aside funds included the FWCC fund paying for third-world delegate attendance at international meetings; the SAYF fund paying for George Lakey to lead a workshop; funds from the Spiritual Development Fund, under the stewardship of Ministry and Nurture, to pay for a clerking workshop; and a grant to Warren Wilson so that students could attend an FCNL lobbying event.

One Friend said that there was no Black Lives Matter in Asheville, and that the check was made out to an individual. She said she understood the money was to go for backpacks, and those backpacks had not been purchased. She said it was an integrity concern. The treasurer explained that although the initial instruction was to make the payment to an individual, that individual asked that the check be written instead to the fiscal sponsor for Asheville Black Lives Matter, United Community Development of North Carolina, and the check was written to them. That Friend questioned whether such an organization existed. Another Friend vouched for the existence of United Community Development of NC. Friends were reminded that white people may assume things about people of color and organizations run by people of color simply because we don't share the same social circle.

A Friend asked if there were receipts and invoices for the expenses of SAYMA URJ. The treasurer said she did not have receipts and invoices for the grants that were made from the SAYMA URJ fund. The treasurer said since they were grants, she handled it differently from accounts payable for services received, which do require invoices and/or receipts. She said she did not see it as her place to require a certain amount of documentation for the grants. When the Friend questioned the treasurer further on how these grants could have been paid without proper oversight and authorization, the treasurer replied that they were authorized by the appropriate person. She did have concerns about how the committee was appointed and certain conflicts of interest questions. She came to the discernment, however, that racism could be systemic and that barriers could be thrown in the way of people of color so she made the initial payments. She then asked at the Fall representative meeting (RM143) about further clarification or guidance, but it became clear that she would not receive further clarification so she announced in the afternoon that she would continue to make the payments until further guidance was forthcoming.

One Friend stated that no organization she knew of, including NAACP or Poor People's Campaign, would allocate money on the terms that had been used for URJ because then an individual can have their integrity questioned. She suggested that Friends accept that they had made a mistake, that that mistake had harmed the clerk of URJ and SAYMA at large, but that it was time to move on.

Friends accepted the FY 2019 financial year-end report.

The treasurer then presented the current financial report, covering October 1, 2019 through June 30, 2020. It is attached. She reported that the assessments were behind where they usually were at this point in the year. To a small extent, this is because some meetings paid their assessments earlier than usual last year, so those assessments were counted in last year's financial report. There have been no contributions to the general fund this year, though there have been contributions to two FWCC travel funds, the SAYF fund, and the URJ fund. The treasurer reviewed the expenses of URJ. As of June 30, 2020, there were no funds left in the URJ donor-restricted fund. The URJ set-aside fund has spent nearly \$10,000 since October 1, 2019, leaving a June 30 balance of \$1,273.

Friends accepted the FY 2020 financial report.

144b-06 Finance Committee Report-Geeta McGahey (Celo FM) {Attachment C- Finance Committee Report}

Geeta presented the Finance Committee report. She pointed out that the SAYF set-aside fund allocation for the current budget was fairly large for a year when retreats cannot be held and the Finance Committee was recommending that SAYMA decrease the general fund transfer to SAYF for the current year.

Minute 144b-06-01: Friends agreed to amend SAYF set-aside in the FY 2020 budget decreasing it to \$750 in view of limited SAYF retreats in FY 2020 and a substantial unspent amount in their set-aside fund.

Geeta said the Finance Committee was also recommending amending the 2020 budget so that \$500 could be transferred to a new Ad Hoc Conflict Transformation Committee line item, to assist their work. The Finance Committee also recommended establishing a Conflict Transformation donor-restricted fund, which would allow Friends to donate to support this work. One

possible use of the money would be for consultants. The need for consultants was questioned. SAYMA's clerk stated that there were conflicts in SAYMA that were not getting resolved which is why the ad hoc committee had been created.

One Friend expressed concern that a budget had not been provided by the ad hoc committee, and that people were not aware of who served on the committee or what their charge was. Friends serving on the committee stated that they had just started the work and that different groups had been asking for a process to resolve conflicts within the yearly meeting. It was stated that the committee would be looking into conflict transformation with a racial justice lens. Some Friends said the need for conflict transformation was great within SAYMA, and that the health of the yearly meeting was at risk because of the unresolved conflict.

The SAYMA URJ clerk stated that conflict transformation work was urgent because the URJ committee had been questioned as no other committee in SAYMA has been, and that their work was under attack. She said it was a racial conflict. Other Friends encouraged people to also donate to the work of the Ad Hoc Conflict Transformation Committee. The ad hoc committee is comprised of representatives of SAYMA URJ (one representative), Finance Committee (one representative), Ad Hoc URJ Support Committee (one representative), and Ministry and Nurture Committee (two representatives).

Friends did not reach consensus on adding \$500 to the Ad Hoc Conflict Transformation Committee line item or on establishing a Conflict Transformation donor-restricted fund. The Finance Committee clerk noted that those Friends wishing to support the process could donate to Friends Center for Racial Justice in Ithaca, New York, the group which has been helping the Conflict Transformation Committee get started.

Geeta presented the first reading of the FY 21 budget. Since times are difficult and much is unknown about how the current fiscal year will end up much less how next year will go, the Finance Committee is recommending that SAYMA aim for a balanced budget for FY 21. In the proposed budget, funding has been added for a Zoom subscription and travel expenses have been cut. Set-aside funds received large cuts from their initial requests. The proposed budget includes \$2,500 for the URJ set-aside fund, though URJ asked for \$10,000. WQO contributions have also been minimally cut. Geeta asked Friends with questions and/or suggestions about the budget to contact her or other members of the Finance Committee. The committee will consider input from monthly meetings and others before presenting the (likely revised) proposed budget in September. Friends accepted the report from the Finance Committee with thanks.

114b-07: Angela Hopkins from the Friends Center for Racial Justice said she was very glad to be part of the meeting. She said it was informative to hear the different viewpoints. She said they (FCRJ) were not "outside" consultants, but they were inside consultants.

144b-08: Letter of Appreciation

Wood Bouldin from Greenbrier WG read the following appreciation to SAYMA's clerk, Barbara Esther.

Friend Barbara Esther,

We want to record our deep appreciation for your efforts as Clerk of SAYMA in this time of crises. You took on the role of Clerk for an unsettled and divided community and pursued your responsibilities with humility, patience, kindness and concern that all voices be heard, each measure of Light have opportunity to be made manifest. These last months have seen the difficulties and vexations of your task multiplied. Yet, even in dealing through a rather clumsy and limiting technology with SAYMA's crisis in the midst of a greater national crisis, you have made every effort to keep SAYMA's business moving while still remaining, in the old Quaker language, tender in spirit, toward distracted persons in positions of responsibility and unrelenting advocates of incompatible views. You may well feel that little has been accomplished, at least with regard to SAYMA's truly existential issue of race relations, but we hope you realize how much Friends value the personal gifts and measure of Light you have brought to your service to our Yearly Meeting.

Minute 144b-08-01: The minute of appreciation of the clerk's service was approved by Friends.

Due to the fact that Friends had already been meeting for four hours, Friends did not discuss or accept the report from SAYMA-URJ Committee for Representative Meeting #114b. Therefore, it is not attached. The report can be read on the SAYMA website at sayma.org. Nor did Friends hear from the Ad Hoc Faith and Practice Committee or the Nominating Committee, which is seeking people to fill the open positions of SAYMA. No report was submitted by the WQO Allocations Committee.

144b-09 Announcements

Friends should be alert to possible announcements from the Yearly Meeting Planning Committee which hopes to provide some workshop opportunities on line in lieu of those which had been planned for the yearly meeting retreat and annual sessions.

144b-10 Closing Worship

Friends closed with a period of worship at approximately 10:30 p.m. EDT.

Barbara Esther, Clerk
(archive copies signed)

Beth Myers, Recording Clerk
(archive copies signed)

Attachments

Attachment A. Attendance/Roll Call

Attachment B. Treasurer's Report

Attachment C. Finance Committee Report

Attachment A. Attendance/Roll Call

Included in print copies only.

Attachment B. Treasurer's Report

Date: July 13, 2020
To: Representative Meeting
From: Carol Lamm, Treasurer
Re: Financial reports through June 30, 2020

SAYMA's fiscal year is October 1 – September 30. As of June 30, we were 9 months or 75% of the way through the current fiscal year.

Highlights of First Nine Months of FY 20

- Reduced travel expense.
- Concern about assessments.
- Cancellation of YM didn't affect bottom line.

General Fund Budget Report

The Covid-19 pandemic has affected SAYMA's finances in some ways but not in others. The biggest budget impact was travel expense, as travel by delegates to Wider Quaker Organizations (WQOs) ceased after February (row 27). The cancellation of Yearly Meeting (YM), although a huge loss in many ways, was not financially significant; YM was budgeted to break even, with registration costs covering expenses (rows 11 and 39). Other expenses such as personnel, administrative costs, and contributions to WQOs continued as usual. Overall, at 75% per of the way into the fiscal year, expenses stand at 66% of the non-YM budget.

However, assessment income is running behind and stands at only 62% of budget (row 7). The upshot is that as of June 30, SAYMA has a deficit of \$7,390 (row 46), which is 120% of the \$6,000 deficit planned for the whole year. The finance committee and I have taken a close look at assessment patterns from individual MMs, and we have been in touch with MM treasurers where we had specific concerns. Overall, we have heard that MMs plan to pay as anticipated.

Balance Sheet

Two new donor-restricted funds were established earlier this FY, to support travel by Third World and SAYMA Friends to international events (rows 14 and 15).

Remaining undesignated equity (row 35) declined due to the year-to-date deficit, from \$30,111 to \$22,722.

Funds Report

- URJ has received \$950 in donor-restricted contributions this year, \$750 since the March report. Donor funds are spent before set-aside funds. Grants since the last report:
 - \$1,200 for a survival garden at the Paul Cuffee Abolitionist Center (\$50 from donor-restricted, \$1,150 from the URJ set-aside).
 - \$800 to an individual for rent assistance (\$700 from donor-restricted funds, \$100 from URJ set-aside).
 - \$1,000 to the legal fund for a young person connected to Asheville MM (\$50 from donor-restricted, \$950 from URJ set-aside).
- SAYF's income and expenses are current through June 30. Retreats have been cancelled since March, but virtual activities are happening.

1	SAYMA Funds Report															
2	October 2019 - June 2020															
3			Donor-Restricted				Funds Designated by SAYMA									
4			FWCC 3rd World Delegate	FWCC Conference Travel	URJ	Reserves	Boone MM	FWCC 3rd World Delegate	FWCC Conference Travel	Released Friend	SAYF	Spiritual Dev't	URJ	YAF Sch'ship	Youth Enrich't	Total
5	Beginning Balance, 10/1/19		-	-	-	18,806	2,677	-	-	10,165	5,920	247	11,241	1,365	2,696	53,117
6	Transfer In from General Fund					(598)		1,800	1,800			3,000				6,002
7	Income															-
8	Donations		1,150	1,100	950						840					4,040
9	SAYF Retreat Fees										1,510					1,510
10	Other										38					38
11																-
12	Total Income		1,150	1,100	950	(598)	-	1,800	1,800	-	2,388	3,000	-	-	-	11,590
13																
14	Expense															
15	URJ Donor-Restricted and Set-aside Funds															-
16	Rep Mtg travel expenses												18			18
17	Laura Saha for Abolitionist Center												6,000			6,000
18	Laura Saha for Ab Ctr 501c3 application				150								250			400
19	Azule retreat ctr -- \$1,200 paid & refunded															-
20	Laura Saha for Ab Ctr equip & sound room												1,500			1,500
21	Laura Saha for Ab Ctr survival garden				50								1,150			1,200
22	Grant for rent				700								100			800
23	Grant for legal fund				50								950			1,000
24	SAYF Fund															-
25	Retreat Expenses										1,742					1,742
26	Website, postage, supplies, copies										1,087					1,087
27	Spiritual Development Fund															-
28	Pendle Hill scholarship											600				600
29	Total Expense		-	-	950	-	-	-	-	-	2,829	600	9,968	-	-	14,347
30																
31	Net Change		1,150	1,100	-	(598)	-	1,800	1,800	-	(441)	2,400	(9,968)	-	-	(2,757)
32																-
33	Ending Balance, 6/30/20		1,150	1,100	-	18,208	2,677	1,800	1,800	10,165	5,480	2,647	1,273	1,365	2,696	50,360

1	SAYMA General Fund Budget Report				
2	FY 20 June		Budget FY 20	June	
3		Actual FY 19	Per YM 6/19	9 Months (75%)	
4		10/1/18 -	10/1/19 -	10/1/19 -	%
5		9/30/19	9/30/20	6/30/20	to-date
6	Income				
7	Assessments	\$ 58,884	\$ 50,425	\$ 31,037	62%
8	Contributions to General Fund	2,727	1,500	-	0%
9	Interest - Money Mkt	545	700	298	43%
10	Publication Sales	296	50	65	130%
11	YM Income	41,787	52,900	-	0%
12	Total Income	\$ 104,239	\$ 105,575	\$ 31,400	30%
13					
14	Expenses				
15	SAYMA Operations				
16	Liability Insurance	\$ 677	\$ 850	\$ 816	96%
17	Office Admin	4,775	5,295	1,474	28%
18	Personnel	24,185	25,705	19,001	74%
19	Publications Expenses				
20	Pub Exp - Directory	18		-	
21	Pub Exp - Faith & Practice	409		-	
22	Pub Exp - Newsletter	-		-	
23	Pub Exp - Web & Hosting Srvc	-	270	342	127%
24	SAYMA Committees	211	3,800		0%
25	Travel Reimbursements				
26	Travel - Rep Meetings	32	100		0%
27	Travel - WQO Delegates	4,999	7,500	4,006	53%
28	Set-aside Fund Annual Allotments				
29	Boone MM Fund	2,677			
30	FWCC 3rd World Delg Annl Exp		1,800	1,800	100%
31	FWCC Conference		1,800	1,800	100%
32	Released Friend Annl Exp				
33	SAYF Annual Exp	2,000	2,000	-	0%
34	Spiritual Development Fund	500	3,000	3,000	100%
35	Uplifting Racial Justice Fund				
36	YAF Scholarships Annl Exp				
37	Youth Enrichment Fund Annl Exp				
38	Transfer to (from) Reserve	857	(540)	(598)	111%
39	Yearly Meeting	43,848	52,900		0%
40	Quaker Membership Orgs Annual Contribns				
41	FGC	750	1,250	1,250	100%
42	FWCC	750	1,250	1,250	100%
43	Other WQO Annual Contributions	4,500	4,650	4,649	100%
44	Total Expenses	\$ 91,188	\$ 111,630	\$ 38,790	35%
45					
46	Net Income	<u>\$ 13,051</u>	<u>\$ (6,055)</u>	<u>\$ (7,390)</u>	

SAYMA Balance Sheet							
		As of 9/30/2019		As of		6/30/2020	
1							
2							
3	Assets						
4	Checking - SAYF - First Bank		5,920			5,480	
5	Checking - Bank Am		15,563			22,849	
6	Money Mkt Acct		33,121			33,420	
7	Checking - PNC Bank		<u>28,624</u>			<u>11,333</u>	
8	Total Assets			83,228			73,082
9							
10	Total Liabilities			0			0
11							
12	Equity						
13	Donor-Restricted Funds						
14	FWCC 3rd World Deleg Donor Restricted Fund					1,150	
15	FWCC SAYMA Friends World Travel Donor Restr Fund					1,100	
16	URJ Donor-Restricted Fund		<u>0</u>			<u>0</u>	
17	Total Donor-Restricted Funds			0			2,250
18							
19	Funds Designated by SAYMA						
20	Reserves ¹		18,806			18,208	
21	Set-aside Funds						
22	Fund - Boone MM in trust	2,677			2,677		
23	Fund - FWCC 3rd World Deleg	0			1,800		
24	Fund - FWCC Conference				1,800		
25	Fund - Released Friend	10,165			10,165		
26	Fund - SAYF	5,920			5,480		
27	Fund - Spiritual Development	247			2,647		
28	Fund - Uplifting Racial Justice	11,241			1,273		
29	Fund - YAF Scholarship	1,365			1,365		
30	Fund - Youth Enrichment	2,696			2,696		
31	Total Set-aside Funds		34,311			29,902	
32							
33	Total Funds Designated by SAYMA			53,117			48,110
34							
35	Remaining Undesignated Equity			30,111			22,722
36	Total Equity			83,228			73,082
37							
38	Total Liabilities and Equity			83,228			73,082

¹ Reserves are set at 40% of FY Operating Expenses. This excludes Yearly Meeting expenses, transfers to set-aside funds and WQO donations. Tapping this account would indicate a distressed financial condition.

Attachment C. Finance Committee Report

Finance Committee 2020 Annual Report - Representative Meeting 7/20/20

“The yearly meeting exists to support its constituents as they seek in the manner of Friends to live out their lives according to God’s leadings.” SAYMA Faith & Practice, p.25, 2012 revision The work of the Finance Committee is to keep our finances in good order so that we can be aware of how we are spending our money in fulfilment of our purpose as a Yearly Meeting.

Since Yearly Meeting 2019, the committee has met seven times, addressing concerns of members and attenders, developing the budget for FY 2021 and carrying out other responsibilities stated in Faith and Practice and the Handbook. This report presents work completed during the year and recommendations for Yearly Meeting consideration, including the budget.

Completed work

- ★ Phone consultation with a tax lawyer about tax issues concerning set-aside transfers
- ★ Updated travel reimbursement policy
- ★ Reviewed and Updated all handbook sections on Finance Committee, which are being read by the auditor and after any changes will be sent to the handbook committee for inclusion
- ★ Draft Conflict of Interest Policy - circulate and no unity so not brought for approval
- ★ Hired a tax auditor accustomed to working with nonprofits and churches to do a financial review which will be complete by the end of August
- ★ Letter about YM priorities sent to MMs

Recommendations for FY2020 Budget Amendments for Representative Approval-

- ★ Amend SAYF set-aside in the FY 2020 budget decreasing it to \$750 in view of limited SAYF travel in Fiscal 2020 and a substantial unspent amount in their set-aside fund
- ★ Amend 2020 budget adding a new budget line for the Ad Hoc Conflict Transformation Committee, We recommend a \$500 budget amendment placed in that line.

FY 2021 Budget. We present the attached FY2021 budget for consideration.

Please review the financial statements prepared by the Treasurer for a more complete picture of our situation.

This budget presumes that there will be Yearly Meeting, Rep meeting and some travel in 2021. Items to note:

- ★ Because times are hard, and we really don’t know what will happen, we are proposing a balanced budget, leaving our undesignated equity to cover potential greater shortfalls in income
- ★ Even though our income does not seem compromised yet, from what we have heard from meetings, we have reduced our expected income by 10%. The assessment rate is the same and we hope that many meetings will be able to meet this giving level.
- ★ We recognised that travel and face to face committee expenses would be less.
- ★ We added zoom costs to the budget, recognising its improvement over conference calls
- ★ We cut the requested budgets of all the set aside funds, hoping to make them up through targeted contributions from those Friends who feel strongly about these programs
- ★ The WQO delegates travel has been reduced by 50% since many organizations have already cancelled meetings and travel is expected to start in March at the earliest.
- ★ FGC and FWCC have been reduced by \$250 each and the WQO pot by \$650.
- ★ Once it looks like things are normalizing we can amend the budget to replace funding.

Proposed SAYMA Budget for FY 2021

(October 1, 2020 - September 30, 2021)

Version 1.0, July 2020

See following pages for detail on italicized rows by row number.

1	Proposed SAYMA FY 2021 Budget	FY19 Actual	FY20 Approved 6/16/19	FY 20 Projected as of 7/8/20	FY21 Proposed v. 1.0
2	DRAFT v. 1.0				
3	Income				
5	Assessments	58,884	50,425	49,998	45,016
26	Contributions – General	2,727	1,500	-	100
28	Interest - Money Mkt	545	700	319	100
29	<i>Publication Sales</i>	296	50	65	100
32	<i>YM Income</i>	<u>41,787</u>	<u>52,900</u>	<u>-</u>	<u>45,350</u>
37	Total Income	104,239	105,575	50,382	90,666
38					
39	Expenses				
41	SAYMA Operations	37,307	43,520	36,338	35,508
42	Liability Insurance	677	850	816	850
43	<i>Office Admin</i>	4,775	5,295	2,375	3,140
53	<i>Personnel</i>	24,185	25,705	25,705	26,098
57	<i>Publications & Website Expenses</i>	427	270	342	220
62	<i>SAYMA Committees</i>	211	3,800	2,500	1,350
63	Cmte Exp – Contingency Pool	-	500		-
64	Cmte Exp – Ad Hoc Conflict Transformation				1,350
65	Cmte Exp - Faith & Practice Rvsn	-	100		-
66	Cmte Exp - Finance	69	2,500	2,500	-
67	Cmte Exp - Ministry & Nurture	90	500		-
68	Cmte Exp - Nominating	-			-
69	Cmte Exp - Outreach	-	-		-
70	Cmte Exp - Peace & Social Concerns	-			-
71	Cmte Exp - SAYMA Earthcare Action	-			-
72	Cmte Exp - Uplifting Racial Justice	-			-
73	Cmte Exp - WQO Allotments				-
74	Cmte Exp - Yearly Meeting Planning	52	200		-
75	<i>Travel Reimbursements</i>	5,032	7,600	4,600	3,850
76	Travel - Rep Meetings	32	100	100	100
77	Travel - WQO Delegates	4,999	7,500	4,500	3,750
78	<i>Set-aside Fund Annual Allotments</i>	5,177	8,600	8,600	3,800
79	Boone MM In Trust	2,677			-
80	FWCC 3rd World Delg Annl Exp	-	1,800	1,800	800
81	FWCC Conference Annl Exp	-	1,800	1,800	-
82	Released Friend Annl Exp	-			-
83	SAYF Annl Exp (formerly "SAYF Operational Tra	2,000	2,000	2,000	500
84	Spiritual Development Annl Exp	500	3,000	3,000	-
85	Uplifting Racial Justice Annl Exp	-			2,500
86	YAF Scholarships Annl Exp	-			-
87	Youth Enrichment Fund Annl Exp	-			-
88	<i>Yearly Meeting</i>	43,848	52,900	250	45,350
101	<i>Quaker Membership Orgs Annual Contribns</i>	1,500	2,500	2,500	2,000
102	WQO - FGC	750	1,250	1,250	1,000
103	WQO - FWCC - Direct Contrbn	750	1,250	1,250	1,000
104	<i>Other WQO Annual Contribns</i>	4,500	4,650	4,649	4,000
116	Adjustment to Reserve	857	(540)	(598)	-
117	Total Expenses	93,189	111,630	51,739	90,658
118					
119	Surplus (deficit)	11,050	(6,055)	(1,357)	8
120	YM Net:	(2,061)	-	(250)	-

Proposed FY 2021 Budget Detail
(October 1, 2020 - September 30, 2021)
Version 1.0, July 2020

			FY20 Approved 6/16/19	FY 20 Projected as of 7/8/20	FY21 Proposed v. 1.0
1	Proposed SAYMA FY 2021 Budget	FY19 Actual			
2	DRAFT v. 1.0				
3	Income				
5	Assessments	58,884	50,425	49,998	45,016
26	Contributions – General	2,727	1,500	-	100
28	Interest - Money Mkt	545	700	319	100
29	<i>Publication Sales</i>	296	50	65	100
31	Pub Sales - F&P	296	50	65	100
32	<i>YM Income</i>	<u>41,787</u>	<u>52,900</u>	-	<u>45,350</u>
34	YM Bookstore Inc	1,019	1,300	-	1,300
35	YM Receipts	39,176	49,400	-	42,850
36	YM Scholarship Contrib	1,593	2,200	-	1,200
37	Total Income	104,239	105,575	50,382	90,666
38					
39	Expenses				
41	SAYMA Operations	37,307	43,520	36,338	35,508
42	Liability Insurance	677	850	816	850
43	<i>Office Admin</i>	4,775	5,295	2,375	3,140
45	Office - Duplication	74	225	60	250
46	Office - Guilford Archiving	150	150	150	-
47	Office - Supplies, Equip, Misc	1,583	2,000	693	400
48	Office - Officer Exp	-	150	72	150
49	Office - Phone ISP	1,273	600	555	780
50	Office - Postage	93	170	44	160
51	Office - Volunteer Bkgrd Chks	79	200	298	200
52	Travel - Office Staff	1,523	1,800	503	1,200
53	<i>Personnel</i>	24,185	25,705	25,705	26,098
57	<i>Publications & Website Expenses</i>	427	270	342	220
58	Pub Exp - Directory	18			-
59	Pub Exp - Faith & Practice	409			100
60	Pub Exp - Newsletter	-			-
61	Pub Exp - Web & Hosting Srvc	-	270		120
62	<i>SAYMA Committees</i>	211	3,800	2,500	1,350
63	Cmte Exp – Contingency Pool	-	500		-
64	Cmte Exp – Ad Hoc Conflict Transformation				1,350
65	Cmte Exp - Faith & Practice Rvsn	-	100		-
66	Cmte Exp - Finance	69	2,500	2,500	-
67	Cmte Exp - Ministry & Nurture	90	500		-
68	Cmte Exp - Nominating	-			-
69	Cmte Exp - Outreach	-	-		-
70	Cmte Exp - Peace & Social Concerns	-			-
71	Cmte Exp - SAYMA Earthcare Action	-			-
72	Cmte Exp - Uplifting Racial Justice	-			-
73	Cmte Exp - WQO Allotments				-
74	Cmte Exp - Yearly Meeting Planning	52	200		-
75	<i>Travel Reimbursements</i>	5,032	7,600	4,600	3,850
76	Travel - Rep Meetings	32	100	100	100
77	Travel - WQO Delegates	4,999	7,500	4,500	3,750

Proposed FY 2021 Budget Detail
(October 1, 2020 - September 30, 2021)
Version 1.0, July 2020

1	Proposed SAYMA FY 2021 Budget	FY19 Actual	FY20 Approved 6/16/19	FY 20 Projected as of 7/8/20	FY21 Proposed v. 1.0
78	<i>Set-aside Fund Annual Allotments</i>	5,177	8,600	8,600	3,800
79	Boone MM In Trust	2,677			-
80	FWCC 3rd World Delg Annl Exp	-	1,800	1,800	800
81	FWCC Conference Annl Exp	-	1,800	1,800	-
82	Released Friend Annl Exp	-			-
83	SAYF Annl Exp (formerly "SAYF Operational Tra	2,000	2,000	2,000	500
84	Spiritual Development Annl Exp	500	3,000	3,000	-
85	Uplifting Racial Justice Annl Exp	-			2,500
86	YAF Scholarships Annl Exp	-			-
87	Youth Enrichment Fund Annl Exp	-			-
88	<i>Yearly Meeting</i>	43,848	52,900	250	45,350
89	Facilities & Services Exp	35,035	44,150	-	35,800
90	YM Accommodations & Meals	33,042	41,750		34,200
91	PayPal Fees	519			-
92	YM Honoraria	-	500		-
93	YM Services	1,058	1,500		1,200
94	YM Supplies	416	400		400
95	Junior Yearly Meeting Exp	6,172	5,700	250	6,500
96	JYM Asst Coordinator	2,400	1,600		2,400
97	JYM Coordinator	3,600	3,600	250	3,600
98	JYM Supplies, Sitters, Misc	172	500		500
99	YM Bookstore Exp	1,107	1,300		1,300
100	YM Print Post Phone & Misc	1,535	1,750		1,750
101	<i>Quaker Membership Orgs Annual Contribns</i>	1,500	2,500	2,500	2,000
102	WQO - FGC	750	1,250	1,250	1,000
103	WQO - FWCC - Direct Contrbn	750	1,250	1,250	1,000
104	<i>Other WQO Annual Contribns</i>	4,500	4,650	4,649	4,000
105	WQO - AFSC	450	280	280	
106	WQO - BQEF	180	280	280	
107	WQO - FCNL	450	466	466	
108	WQO - Friends for LGBTQ Concerns	45	190	190	
109	WQO - Friends Journal	45	370	370	
110	WQO - Friends Peace Teams	405	466	466	
111	WQO - Quaker Earthcare Witness	630	695	695	
112	WQO - Quaker House	630	695	695	
113	WQO - Quaker Volunteer Service	630	696	695	
114	WQO - Right Sharing of World Resources	630	466	466	
115	WQO - Wm Penn House	405	46	46	
116	Adjustment to Reserve	857	(540)	(598)	-
117	Total Expenses	93,189	111,630	51,739	90,658
118					
119	Surplus (deficit)	11,050	(6,055)	(1,357)	8
120	YM Net:	(2,061)	-	(250)	-