

**Southern Appalachian Yearly Meeting and Association
Representative Meeting #109 (Fall)
Berea (KY) Friends Meeting
Ninth Month, Eleventh Day, 2004 -- 10:00 am**

109 - 1 Opening

The Meeting opened with silent waiting. The clerk, Kristi Estes, read the following:

“...There is a living God at the center of all, who is available to each of us, a Present Teacher at the very heart of our lives. We seek as people of God to be worthy vessels to deliver the Lord’s transforming word, to be prophets of joy who know from experience and can testify to the world, as George Fox did, ‘that the Lord God is at work in this thick night.’ Our priority is to be receptive and responsive to the life-giving Word of God...”
(Epistle of the World Gathering of Young Friends, Greensboro, NC 1985, as quoted in *Plain Living: A Quaker Path to Simplicity* by Catherine Whitmire)

Kristi welcomed everyone to the meeting and to Berea.

109 - 2 Announcements and Introductions

-- Kristi announced that there are a lot of materials received by the Yearly meeting, and Friends are invited to look through them and take things back to their meetings.

-- The Southern Appalachian Friend will be accepting submissions for the fall issue until October 1.

-- Information is also available for each meeting about the FWCC Southeast Regional Gathering at Snow Camp, NC, on October 22-24, 2004.

-- Friends introduced themselves and their positions with the yearly meeting. A list of attenders follows as

Appendix A.

109 - 3 Agenda

The agenda was presented and approved.

109 - 4 Calendar

The following dates were presented for upcoming meetings:

December 4, 2004 -- Chattanooga

April 2, 2005 -- West Knoxville

Minute -- Friends approved these dates and locations.

The following were presented as possibilities for the clerk to ask local meetings if they are available to host:

2005: September 10 -- Nashville

December 3 -- Atlanta

2006: April 1 -- Birmingham

June 1 or 8 -- Yearly Meeting

September 9 -- Asheville

Minute -- Friends approved these dates and places. Kristi will ask these meetings if these dates will work and will bring confirmation to our December meeting.

109 - 5 Minutes

The Spring Representative Meeting minutes will be in the mail this week. The Yearly Meeting Minutes are not yet available. They will be in the mail by October 15. They are late because the recording clerk’s job now includes skills with computers that the present recording clerk does not have.

Friends made the following suggestions: Try to standardize the form of electronic reports so they are easier to incorporate. Consider having someone available to help the recording clerk format the minutes and attachments. Clarify what documents need to be electronic and will be added to the website.

Kristi suggested that she, Lee Ann Swarm, Mary Calhoun, and Sharon Annis, as clerk of nominating committee, be on an ad hoc committee to consider this problem. It will be called the Ad Hoc Committee on the Minutes. Bill Reynolds suggested that he be a liaison with the Ad Hoc Committee on E-communication. Susan Phelan offered to be a resource and Tim Lamm's name was also suggested as a resource. This committee will report back to the December representative meeting.

Minute -- *Friends approved the composition and charge of this ad hoc committee.*

109 - 6 Treasurer's Report

David Ciscel presented the attached report (**Appendix B**). This is the final report of fiscal year 2004. We received about \$7000 more in assessments than expected. As a result, our budget is very solid. There were also a significant number of Faith and Practice sales. Yearly Meeting books sales were also high this year.

Our large expenditures are for the yearly meeting sessions with most costs going to fees at Warren Wilson College.

SAYF has its own independent budget which will be presented at the December representative meeting. The YM does subsidize SAYF with \$2300.

We also allocate more for travel to wider Quaker organizations than is used, but many Friends do not submit their travel costs for reimbursement. Another large expense is the cost for our staff, Therese Hildebrand and Mary Calhoun.

We are moving to an October 1 fiscal year so the last column is a mini-budget to fill the gap.

David is still investigating a liability policy and is close to purchasing one.

He has approval to out-source some of the treasurer's work, but things are now moving smoothly so he is not proceeding with the outsourcing.

The account balances report shows \$32,923 in available funds with set aside funds of \$8,296 for a balance of \$24,627 at the end of June 2004. (The \$502 fund for Yearly Meeting scholarships is not correct. Each year we have about \$1000 donated for scholarships with scholarships given out of about \$2000 and that line item has not been updated. The excess monies are absorbed by the Yearly Meeting lines in the budget.)

The fiscal 2005 budget is attached as **Appendix C**. It was approved at yearly meeting. Income and expenses are projected at \$70,300.

Minute -- *Friends accepted this report.*

109 - 7 Committee Time

The meeting then broke for committee meetings and lunch.

109 - 8 Reading

The afternoon session began with the clerk reading the following after some opening silence:

“Every stage of our lives offers fresh opportunities. Responding to divine guidance, try to discern the right time to undertake or relinquish responsibilities without undue pride or guilt. Attend to what love requires of you.” (Advice #28 from *Advices and Queries*, The Yearly Meeting of the Religious Society of Friends in Britain, 1995)

109 - 9 Ongoing Concerns

The Earth Charter will be brought to the December Representative meeting for continued consideration.

The World Gathering of Young Friends will be held in August 16 - 24 2005 in Lancaster, England and they are inviting representatives to attend. The cost of the event is 50 pounds plus travel. (Cost is estimated to be

around \$800. Airline travel miles could also be donated.) The deadline for all representatives is December 10, 2004.

Minute -- *Friends approve that we cover transportation costs up to \$2000 for up to two representatives from the Yearly Meeting. Suggestions for young friends (ages 18-35) should be referred to the Nominating Committee (clerk is Sharon Annis nominating@sayma.org) and they will select our representatives.*

Young Adults -- Friends Committee on National Legislation request FCNL has requested the involvement of young adult Friends at their annual meeting. Our representative, Carol Nickle, has asked that Nicole Rennie, a Young Adult Friend from Atlanta meeting, attend. Nicole is planning to attend and requests financial assistance.

Minute -- *Friends approve a scholarship of up to \$200 for Nicole's trip to the FCNL meeting.*

Name Change The issue of changing the name of our yearly meeting was removed from the Faith and Practice committee, but has not been considered elsewhere.

Minute -- *Friends agreed that at yearly meeting we should spend a set amount of time in a threshing session considering the question of whether we want to pursue a name change for the yearly meeting further at this time without considering a particular name. The intent is that this session be planned for a time without scheduling conflicts. Kristi will notify monthly meetings that this session will be held and will send them the compilation of responses previously received from monthly meetings. Kristi's letter will also include a definition of threshing sessions.*

109 - 10 Ad Hoc Committee on E-communications

Bill Reynolds presented the following report:

The charges for the committee will be:

1. To coordinate and collect thoughts, concerns, suggestions about SAYMA electronic communications with priority focused on the issues of the SAYMA list-serve (AKA SAYMA "Kitenet") and the SAYMA website, also to look into potential use of other electronic communications technologies such as bulletin boards, web forums, newsgroups, etc.
2. To develop policy and procedures recommendations to be submitted to SAYMA for approval.
3. To propose ministry mission statements for our electronic communications systems.

Minute -- *Friends approve these charges for this committee with the addition that the monthly meetings be asked for their input about their concerns.*

Friends who want to subscribe to the yearly meeting list serve should e-mail Mary Calhoun at adminasst@sayma.org and she will send the subscription link.

Mary brought up the question of whether the roster of yearly meeting positions with only the names and monthly meetings listed should be placed on the website.

Minute -- *Friends agreed that the roster will be placed on the website and updated four times a year. If any Friend wants not to be listed that Friend should contact the administrative assistant.*

109 - 11 Nominating Committee

Sharon Annis sent the following report, which was read by the clerk:

We have many open positions this year and need all representatives to be mindful of those Friends in their Meetings that might be led to serve SAYMA. The following individuals are recommended for:

Workshop Coordinator for Yearly Meeting Planning Committee -- **Beth Ensign**
Representative to FCNL -- **Mark Wutka** (This is contingent on his approval as a member of Atlanta Monthly Meeting.)

SAYMA representatives to FGC's traveling ministry consultation -- **Sharon Annis** and **Penelope Wright**

We have received an invitation to send a representative to William Penn House in DC, therefore recommend **Errol Hess** as our representative.

Minute -- *Friends approved these nominations.*

We have invitations from two Wider Quaker Organizations to send representatives to meetings, and need to continue to discern individuals to serve as these representatives. Since the deadlines for these applications are near and we still have work to complete, we are asking if Representative Meeting will approve the committee both finding and submitting these individuals at the December Representative Meeting, which would be after we have to submit names to the organizations.

1. The Young Adult Friends World Gathering, August 2005 in England.

Two representatives.

2. FGC's Traveling Ministry third consultation November 2004.

We are working with the Young Adult Friends in discerning people who might serve at the world gathering.

Minute -- *Friends approve the above request.*

109 - 12 Faith and Practice Revision Committee

Geeta McGahey distributed a first draft of the proposed revisions of part 2 and the introduction to testimonies. The draft is also available on the SAYMA website. Monthly meetings are asked to respond to the committee by December representative meeting. She also presented the attached report (**Appendix D**).

Minute -- *Friends accepted the report. Regarding the discrepancies in the procedure for the establishment of the nominating committee in the handbook and in current practice: Friends agreed that we ask the nominating committee to describe their current practice and bring a proposal on this issue best in keeping with Quaker process to the December representative meeting.*

109 - 13 Handbook

Barbara Esther presented the following report:

The committee has not met as a whole, but Mary Calhoun and Barbara Esther spent a day and evening during July to begin putting together our process for posting copy on the website, first in a site corner closed to all but our committee members and web manager.

From there, once final editing is complete, we'll begin placing documents on a link to SAYMA's website for all to peruse. Portions of the handbook not yet edited, or which are requested as new items to add, may be posted later.

An unresolved issue is how the handbook will be updated after the ad hoc committee is dissolved.

Minute -- *Friends accept the report.*

109 - 14 Personnel Committee

Jeremiah Gold-Hopton reported for the committee.

The personnel committee has an updated job description and an annual performance evaluation for the Southern Appalachian Young Friends administrative assistant. We are recommending to the Finance Committee a \$480/year merit pay increase for Therese Hildebrand effective October 1, 2004. We would also like to minute our appreciation for Therese and the exemplary work she does for SAYF. The excellence she exhibits in a broad range of skills allows the SAYF Steering Committee to fully concentrate on facilitating the SAYF retreats and nurturing our young Friends.

Minute -- *Friends accepted the report and approved the recommendation for the merit pay increase for Therese Hildebrand.*

109 - 15 Finance Committee/Religious Education

David Ciscel reported that \$3000 has been budgeted for Junior Yearly Meeting. Ron McDonald has requested that the overall budget be increased and that the salary be increased. The pay for the assistants would also go up. The Finance committee will bring a recommendation to the December representative meeting.

Geeta McGahey asked that as Friends in the monthly meetings consider this financial issue, they be given a summary of the number of children served by the program and how that number has varied over the last five to ten years.

Errol Hess spoke for the Yearly Meeting Planning Committee and said that they would also be willing to consider this financial question.

Friends spoke to the concern that the original year-round nature of the job has been dropped, and the committee that was to consider the broad outlines of this responsibility and the oversight of the Junior Yearly Meeting program does not seem to be continuing. Our yearly meeting may need a religious education committee for all these issues.

***Minute** -- Friends agreed that we establish an ad hoc committee on religious education to consider the yearly meeting's ongoing needs in religious education and to consider the oversight of the junior yearly meeting program and employee. We ask the committee to report to the December representative meeting. The clerk will ask Sharon Annis, Ron McDonald, Beth Myers and Robin Wells to be on the committee. If Robin is unable to do it, the clerk will ask another parent of Junior Yearly Meeting to participate. Kristi will ask Sharon to clerk the committee.*

109 - 16 Ministry and Nurture Committee

A retreat is being held on October 2 by the ministry and nurture committee in Crossville. Friends need to register immediately if they are interested in attending. Interested Friends should contact Turtle MacDermott.

109 - 17 Administrative Assistant Report

Mary Calhoun presented the following report:

1. Proof lists for SAYMA's annual Directory (to be published in December) are now in the hands of meeting clerks and worship group contacts. Reminder: the proof lists -- and both green covers -- are due in the office by October 30. Any questions, contact Mary Calhoun, 276-628-5852 (adminasst@sayma.org)

2. The Administrative Assistant would be most grateful if f/Friends would share the following announcement with Quakers having significant computer skills.

The SAYMA office is seeking a "pre-owned," grade-A condition, copy of the software Microsoft Access (not Run Time), compatible with Windows 98 Second Edition. The needed MS Access version is too old to be purchasable in stores, but might be owned by someone who has upgraded (or is about to upgrade) their MS Access. The AA would prefer that the provider be a f/Friend, or someone trusted by a f/Friend. Payment for the software is available. (The alternative is a so-called "bootleg" copy, not consistent with Friends' testimonies.) We need the software in order to run a new database program being written for the office by Turtle MacDermott. The Administrative Assistant would like to express her gratitude for Turtle's gift of time and expertise to the SAYMA office, and asks Representative Meeting to join in these thanks.

3. Help for meeting and worship group calendars! The SAYMA calendar at www.sayma.org now has "generic" and/or "anticipatory" entries for Representative Meetings and the Yearly Meeting gathering. Missing details will be posted as they become

available; f/Friends can visit the web calendar periodically, and integrate its information into their local calendars.

Minute -- *Friends accept the report and thank Turtle MacDermott for the gift of her time and expertise.*

109 - 18 Web Manager

Tim Lamm reported that the new account for the web site is now functioning and more things can be done on the web site. It also has a better spam filter. There is constantly new material added to the website. The changes to *Faith and Practice* have been posted as well as updates to some monthly meetings' information. There is also a private area for the use of the handbook committee. This is a possibility for other committees as well. Online registration for representative meetings is not yet available but will hopefully be available in the near future. The goal is to have on-line registration also available for the next yearly meeting. Monthly meetings should review their information on the website and let Tim know about any updates. Committees can also have information posted there. The website can be an effective tool for our use.

109 - 19 Yearly Meeting Planning Committee

Ceal Wutka report's for the committee is attached as **Appendix E**.

Minute -- *Friends accept the report. We authorize the yearly meeting planning committee to investigate with Shorter College the possibility that yearly meeting registration and the SAYF program will begin on Wednesday evening.*

109 - 20 Monthly Meetings and Political Activities

Kristi has prepared some information on how the political activities of monthly meetings can affect the tax status of monthly meetings. The information comes from the Pew Forum (www.pewforum.org). This material will be distributed to all the monthly meetings.

109 - 21 Closing and Minute of Appreciation

Friends are thankful for the hospitality of Berea Friends Meeting. We were welcomed warmly. The hospitality allowed us to be well-fed and well-rested for our meeting. The hospitality in homes allows us to foster bonds of community in the varied ways that we were hosted in individual homes. The arrangements seemed almost effortless but we recognize and appreciate the effort required. We are grateful at being made to feel at home by, in at least some cases, relative strangers who are now no longer unknown.

Kristi Estes, Clerk
(archive copy signed)

Lee Ann Swarm, Recording Clerk
(archive copy signed)

Appendix A Attenders

Barbara Esther.....	Asheville
Jeremiah Gold-Hopton	Atlanta
Ronald Nuse.....	Atlanta
Ceal Wutka.....	Atlanta
Tim Lamm.....	Berea
Beth Myers.....	Berea
Geeta McGahey.....	Celo
Charles Schade.....	Charleston
Tim Lally.....	Chattanooga
Bill Reynolds.....	Chattanooga
Hazel Hall	Cookeville
Mary Calhoun	Foxfire
Errol Hess.....	Foxfire
Judy Guerry.....	Huntsville
Susan Phelan	Huntsville
Carol Ciscel.....	Memphis
David Ciscel.....	Memphis
Kristi Estes	Memphis
Kim Carlyle.....	Swannanoa
Missy Ivie.....	West Knoxville
Sharon Phelps.....	West Knoxville
Lee Ann Swarm	West Knoxville

Appendix B Treasurer's Report

Fiscal Year: July 1 through June 30
Report for YM -- Compiled September 9, 2004

	Budget FY2003	Actual FY2003	Budget FY2004	Actual FY2004	Short Budget
Income					
Assessments	\$32,500	\$41,795.00	\$32,500	\$39,619.27	\$2,429.75
Bank Interest	\$200	\$149.85	\$100	\$235.76	25.86
Contributions	\$100	\$256.44	\$100	\$645.00	
F&P Sales	\$100	\$88.00	\$100	\$386.34	
SAYF Receipts	\$5,100	\$450.00	\$5,100		
YM Receipts	\$25,000	\$26,966.00	\$24,100	\$22,109.00	
YM Scholarship Donations	\$600	\$1,199.00	\$900		
YM Book Sales	\$1,500	\$4,037.83	\$1,500	\$2,456.22	
Total Income	\$65,100	\$74,942.12	\$64,400	\$65,451.59	\$2,455.61
SAYMA OPERATIONAL EXPENSES					
Yearly Meeting	\$25,000	\$25,370.24	\$25,000	\$20,805.99	
Junior YM		\$3,005.81		\$2,406.52	
YM Bookstore	\$1,500	\$3,829.82	\$1,500	\$2,259.43	
SAYF Operation & Admin Transfers	\$4,650	\$588.59	\$2,600	\$2,300.00	\$1,500.00
SAYF Retreats	\$5,100	\$2,000.00	\$7,100		
Delegate Expenses	\$5,650	\$6,283.61	\$6,800	\$4,891.89	\$1,087.95
Rep Mtgs	\$300	\$0.00	\$300	\$429.75	
Del to WQOs	\$5,350	\$6,283.61	\$6,500	\$4,462.14	\$1,087.95
Committees			\$1,200	\$387.81	\$148.16
Ministry and Nuture	\$300	\$0.00	\$1,000	\$158.72	
Ecological Concerns	\$200	\$155.41	\$200	\$200.00	
Faith & Practice				\$29.09	\$148.16
SAYMA Liability Insurance	\$400	\$0.00	\$400		
SAYMA Personnel	\$15,260	\$14,676.91	\$16,600	\$15,573.68	\$3,050.81
SAYMA Staff Training	\$1,000	\$0.00	\$1,000		

SAYMA Office Administration	\$3,000	\$1,106.84	\$3,000	\$2,862.23	\$187.03
SAYMA Newsletter	\$2,000	\$1,322.56	\$2,000	\$1,011.42	\$277.75
SAYMA Directory	\$600	\$0.00	\$600		
SAYMA Treasurer/Bank Charges		\$107.17		\$438.77	
SAYMA F&P	\$500	\$888.29	\$500	\$388.25	
SAYMA IRS Penalties, Interest				\$1,366.10	
Total Operational Disbursements	\$65,160	\$59,335.25	\$68,300	\$54,692.09	\$6,251.70
YEARLY MEETING PROJECTS					
Transfers To Funds			\$2,800	\$2,800.00	
Spiritual Development Fund	\$500	\$500.00	\$500	\$500.00	
Released Friend Fund	\$400	\$400.00	\$400	\$400.00	
FWCC - 3rd Wld Del	\$650	\$650.00	\$650	\$650.00	
FWCC Triennial Fund	\$1,000	\$1,000.00	\$1,000	\$1,000.00	
YouthQuake	\$250	\$250.00	\$250	\$250.00	
Contributions Wider Quaker Org	\$6,250	\$6,250.00	\$6,250	\$6,250.00	
<i>AFSC</i>	\$800	\$800.00	\$800	\$800.00	
<i>FCNL</i>	\$800	\$800.00	\$800	\$800.00	
<i>FGC</i>	\$800	\$800.00	\$800	\$800.00	
<i>FWCC</i>	\$800	\$800.00	\$800	\$800.00	
<i>Right Sharing of Wrlld Res</i>	\$800	\$800.00	\$800	\$800.00	
<i>Quaker House</i>	\$800	\$800.00	\$800	\$800.00	
<i>Friends for LGBTQ Concerns</i>	\$200	\$200.00	\$200	\$200.00	
<i>Quaker Earthcare Witness</i>	\$400	\$400.00	\$400	\$400.00	
<i>Friends Peace Teams</i>	\$150	\$150.00	\$150	\$150.00	
<i>Wm Penn House</i>	\$200	\$200.00	\$200	\$200.00	
<i>Quaker Eco-Witness NL</i>	\$400	\$400.00	\$400	\$400.00	
<i>Guilford College Archiving</i>	\$100	\$100.00	\$100	\$100.00	
Rural Southern Voice for Peace	\$800	\$800.00	\$0		
Other	\$100	\$131.57	\$100		
Total Projects	\$9,950	\$9,981.57	\$9,150	\$9,050.00	\$0.00
Total Disbursements	\$75,110	\$69,316.82	\$77,450	\$63,742.09	\$6,251.70
Surplus (Deficit)	(\$10,010)	\$5,625.30	(\$13,050)	\$1,709.50	(\$3,796.09)

Appendix C
Treasurer's Report
(cont'd)

SAYMA Fiscal Year 2005 -- Approved at YM June 2004

Fiscal Year: 10-1-04 thru 9-30-05 (transition quarter 7/1/04-9/30/04 attached to fiscal 2004 budget)

	BudgetFY04	ActualFY04	BudgetFY05	ActualFY05
Income				
Assessments	\$32,500	\$39,619.27	\$44,200	
Bank Interest	\$100	\$235.76	\$50	
Contributions	\$100	\$645.00	\$300	
F&P Sales	\$100	\$386.34	\$250	
Newsletter				
SAYF Receipts	\$5,100		\$500	
YM Total Receipts	\$26,500	\$24,565	\$25,000	\$0
YM Receipts	\$24,100	\$22,109.00	\$25,000	
YM Scholarship Donations	\$900			
YM Book Sales	\$1,500	\$2,456.22		
Total Income	\$64,400	\$65,451.59	\$70,300	\$0.00
SAYMA OPERATIONAL EXPENSES				
Yearly Meeting	\$25,000	\$25,471.94	\$25,000	\$0.00
Yrly Meeting – Facilities		\$20,805.99		
Prtng/Mail/Phone/Minutes/Misc				
Junior Yearly Meeting -- JYM	\$1,500	\$2,406.52		\$0.00
Coordinator				
Ass't Coordinator				
Supplies/Sitters/Misc				
Scholarship WQO Reps				
YM Bookstore		\$2,259.43		
SAYF Operation & Admin Transfers	\$2,600	\$2,300.00	\$3,000	
SAYF Retreats	\$7,100			
Delegate Expenses	\$6,800	\$4,891.89	\$6,800	\$0.00
Rep Mtgs	\$300	\$429.75	\$300	
Del to WQOs	\$6,500	\$4,462.14	\$6,500	
Committees	\$1,200	\$387.81	\$1,200	\$0.00
Ministry and Nurture	\$1,000	\$158.72	\$700	
Ecological Concerns	\$200	\$200.00	\$300	
Faith and Practice		\$29.09	\$200	
SAYMA Liability Insurance	\$400		\$500	
SAYMA Personnel	\$16,600	\$15,573.68	\$18,400	
SAYMA Staff Training	\$1,000		\$0	
SAYMA Office Administration	\$3,000	\$2,862.23	\$3,000	\$0.00
Phone & Office Expenses				
Postage				
Penalties				
Misc. Office				
SAYMA Newsletter	\$2,000	\$1,011.42	\$1,300	

SAYMA Directory		\$600		\$600	
SAYMA Treasurer			\$438.77	\$300	
SAYMA F&P		\$500	\$388.25	\$500	
SAYMA IRS Penalties, Interest			\$1,366.10		
Total Operational Disbursements		\$68,300	\$54,692.09	\$60,600	\$0.00
YEARLY MEETING PROJECTS					
Transfers To Funds		\$2,800	\$2,800.00	\$3,300	\$0.00
Spiritual Development Fund		\$500	\$500.00	\$500	
Released Friend Fund		\$400	\$400.00	\$400	
FWCC - 3rd Wld Del		\$650	\$650.00	\$650	
FWCC Triennial Fund		\$1,000	\$1,000.00	\$1,000	
YouthQuake		\$250	\$250.00	\$250	
Young Adult Friends Scholarships				\$500	
Contributions Wider Quaker Org		\$6,250	\$6,250.00	\$6,400	\$0.00
<i>AFSC</i>		\$800	\$800.00	\$800	
<i>FCNL</i>		\$800	\$800.00	\$800	
<i>FGC</i>		\$800	\$800.00	\$800	
<i>FWCC</i>		\$800	\$800.00	\$800	
<i>Right Sharing of World Res</i>		\$800	\$800.00	\$800	
<i>Quaker House</i>		\$800	\$800.00	\$800	
<i>Friends for LGBTQ Concerns</i>		\$200	\$200.00	\$200	
<i>Quaker Earthcare Witness</i>		\$400	\$400.00	\$400	
<i>Friends Peace Teams</i>		\$150	\$150.00	\$300	
<i>Wm Penn House</i>		\$200	\$200.00	\$200	
<i>Quaker Eco-Witness NL</i>		\$400	\$400.00	\$400	
<i>Guilford College Archiving</i>		\$100	\$100.00	\$100	
Rural Southern Voice for Peace		\$0		\$0	
Other		\$100			
Total Projects		\$9,150	\$9,050.00	\$9,700	\$0.00
Total Disbursements		\$77,450	\$63,742.09	\$70,300	\$0.00
Surplus (Deficit)		(\$13,050)	\$1,709.50	\$0	\$0.00

Appendix D: Faith and Practice Revision Committee Report 11th Day 9th Month Representative Meeting

Geeta McGahey, clerk (Celo MM), Nancy Beecher (Chattanooga Friends Meeting), Barbara Esther (Asheville Friends Meeting), Larry Ingle (Chattanooga Friends Meeting), Missy Ivie (West Knoxville Friends Meeting), Melissa Meyers, (Boone Friends Meeting), Penelope Wright, (Nashville Friends Meeting), Free Polazzo, (Anneewakee Creek Friends Worship Group, Atlanta Friends Meeting)

We have met two times since yearly meeting. The 23rd and 24th, Seventh Month, 2004, we were hosted by the West Knoxville Meeting, enjoying floor hospitality in the meetinghouse; to complete our draft proposal we met 10th Day, Ninth Month at the same location. We welcomed our newest member, Melissa Meyer (Boone MM). We are presenting today the draft proposal of revision of items not approved at YM and referred back to this committee, and also new items for discernment by the monthly meetings including: a description of opportunities for service in SAYMA, the function of representative meeting, the periodicity for changing the guide, a section describing the SAYF program, and an Introduction to the Testimonies Section. Discernment by monthly meetings is due back to the committee by December 5, 2004, Representative Meeting, to prepare for this material's presentation at yearly meeting sessions.

Foxfire raised a question about the Nominating Committee composition, "Does it contain both appointed members and representatives from monthly meetings?" The Handbook says that it "consists of one member appointed by each constituent meeting or worship group and customarily is chaired by the outgoing clerk of SAYMA." After discussion, Revision Committee is concerned about the apparent discrepancy between the Handbook description and current practice. We discerned that we should refer this issue to Representative Meeting with recommendation for referral to YM.

After approval of the section including information about AFSC, Mary Ellen McNish suggested changes to the wording. At our last meeting we agreed to keep our original text with two exceptions. We will insert "economic" between overseas and development and note that the Nobel Peace Prize was received "on behalf of" Friends not in the name of. These were considered editorial changes and appear in the updated working Web Version of the Guide.

At our First Month, 2005, meeting we will review your responses and continue our work on Section IV Testimonies. It is the sense of this committee that because the testimonies are so inter-related and cannot be considered out of context of the others, this whole section needs to be sent to meetings at one time.

We see the need for an appendix that will include the Book list, an Internet Resource List, a description of threshing sessions and other useful material for monthly meetings that are too detailed for the body of the Faith and Practice. As we proceed we may find other sections of the current F&P that are more appropriate as an appendix. We are organizing the Book List by Sections to correspond with the Sections of Faith and Practice and this too is on our near term agenda.

Section III will be addressed after the Ad Hoc Committee on Worship Group/Preparative/ Monthly Meeting/Yearly Meeting Relationship finishes their work and it is sent to the Monthly Meetings for Review and Comments.

Due to the lapse of time and change in the membership of our committee we find it will be beneficial to begin afresh with Section V Queries. We are not yet clear how to phase the queries – as yes/no questions or more process-oriented ones. We will consider 12 sections of queries that can be used on a monthly basis by meetings. We will consider having specific queries for Meeting consideration/individual consideration/young Friends/prospective meetings. We welcome your thoughts on this section and would appreciate your sending them to the Committee.

Appendix E: Yearly Meeting Planning Committee Report
Berea, Kentucky, September 11, 2004

Worship was held in conjunction with the Representative Meeting.

Present: Errol Hess (clerk), Jeremiah Gold-Hopkins, Carol Ciscel, Kim Carlyle, and Ceal Wutka (recorder)

Ceal Wutka was appointed as recording clerk.

Barbara has resigned from the co-registrar position. We are now in need of another Co-Registrar. We also have not confirmed a person in charge of JYM.

The December meeting will include a visit to the Shorter College campus at Rome, Georgia on Friday, Dec. 3, at about 1 p.m. Errol will ask the selection committee for an introduction to the contact person at the College and hopefully be able to arrange a visit on that day. Several goals we have for this day: talk with the dietician to find out about meal times and discuss the needs of our group (Quakers show up for every meal they pay for, vegetarian meals sometimes run out before all the vegetarians/vegans get to the food line because non-vegetarians often prefer the vegetarian meal, vegetarians need more than just vegetables, we eat a lot of ice cream, etc.); check out spaces for various groups such as SAYF and JYM, area large enough for folk dancing and talent show with piano, areas to be used for business meeting, plenary, etc.; obtain maps of the campus and dorms; discover the meal plan (per meal charge or flat fee?); check out dorm fee (flat fee or per night?).

Considerations for dorm space: YAF likes to have a dorm or part of a dorm to themselves; SAYF would like a dorm that is just SAYF; far enough from other dorms that late night noise will not disturb others, that has a kitchen, and a lounge or other room large enough for the whole group to meet in and provide a large sleeping area on the floor; JYM and SAYF both use pool and fields; SAYF is also looking for an on-campus or nearby natural area (with pond?) to be used for graduation and their meetings for worship; simple living dorm with cooking facilities. Ceal will look into camping areas near the college.

We need a Local Arrangements coordinator. Jeremiah will ask Chris Duke from Berry College and Errol and Kim will ask Bill Reynolds. Chris and Bill are possible co-coordinators. <Later email confirmed that Bill Reynolds will be a Local Arrangements coordinator.>

The members present reviewed the evaluations from the 2004 yearly meeting: Each member of the committee will look over their part of the evaluation from last year.

Errol reported that Beth Ensign is willing to take over the job of Workshop Coordinator.

At the bottom of the 2004 evaluation form several said they would like to talk to the planning committee. Ceal will email each of these people.

As Adult Program Coordinator, Kim coordinates the inter-generational evening plans. The evaluations desired a time for all generations to worship together. A possible time for this is ½ hour before the evening plans.

A "begging list" needs to be put into member newsletters listing the positions that need to be filled for the 2005 YM. Ceal will do this for the Atlanta Meeting and worship groups and Kim will get this on the listserv.

Our vision for The Yearly Meeting includes: building community, education, business, spiritual enrichment, for SAYF it also means graduation and welcoming new SAYF members.

Suggestion from Kim: instead of using business meeting time to listen to speeches from our wider Quaker organizations, open the evening program with panels of maybe 30 min each for queries to these people. This would be similar to what we did in plenary last year.

THEME FOR 2005 YM:

Errol led a brainstorming session. Most of the ideas that came forth fit into the theme we chose: Challenge of Change: finding our witness

POTENTIAL SPEAKERS, WORKSHOPS, ACTIVITIES:

Speaker will do an intro on Thursday night, workshop on Friday or Saturday, and a plenary on Friday night. We prefer that the speaker be present for the entire weekend. Kim will contact:

- a. Keith Helmuth (writer, speaker, essayist)
- b. Levering Brothers (have PBS TV show on simplicity, "Affluenza")
- c. Wendell Berry (not a Quaker and folks present thought we would prefer a Quaker)

We need to have a better idea of our budget for the YM. The Rep meeting informed us our budget is set ourselves depending on the income from registration fees.

SAYFers will attend workshops on Sat. afternoon. Schedule will be set so that the workshops that plan to include SAYF are set for Saturday.

Most workshops will fall into our theme of change. We can request some things we would like - such as couple enrichment, prison witness, ecology witness.

WORSHIP SHARING:

Move this back to the morning except for one day when the SAYFers will join (Friday) 1:15 pm. This year we will include a place on the registration form asking attenders if they wish to join a Worship Sharing group. Then we will assign groups according to who will show up on Thurs, etc. We hope that this will keep attendance in each group more stable. Ministry and Worship should handle the queries.

Kim volunteered to contact the wider Quaker organizations who are due to be invited to the 2005 YM

CALENDAR OF EVENTS:

-- Next planning committee meeting is Dec 3-4, 2004 in Chattanooga. We hope to visit the college on Dec. 3

-- Spring planning committee meeting is April 2 in West Knoxville.

We recommended to the Rep meeting that we begin the 2005 YM registration on Wed night, with dorms available and Thursday breakfast and lunch offered. SAYF will begin Wed evening. JYM needs to start at 1 pm Thursday with the start of the business meeting. Possible time to begin registration would be 6-7 pm.







Respectfully, Ceal Wutka

SAYMA Positions of Responsibility

Note: This roster is a work in progress. If you need newer info, please contact the SAYMA office at 276-627-5852, POB 2191, Abingdon VA 24212, AdminAsst@sayma.org. If you see what looks like an error, please contact the clerk of Nominating Committee, nominating@sayma.org, to check the information.

// **Note:** Ad Hoc committees are approved by yearly meeting; members are discerned by the SAYMA clerk & approved by yearly meeting.

COMMITTEE	POSITION	Term Length	FROM	TO	NAME	MEETING
Clerk's Advisory *	Clerk	2	Jun-04	Jun-06	Kristi Estes	Memphis
	* Asst. Clerk					
	* Recording Clerk	2	Jun-03	Jun-05	Lee Ann Swarm	W Knoxville
	* Treasurer	2	Jun-03	Jun-05	David Ciscel	Memphis
	Archivist/Historian		ongoing		Bettina Wolff	Swannanoa
Advancement (ad hoc) //	Clerk	~~	Jun-04	~~	Sharon Annis	W Knoxville
	Member	~~	Jun-03	~~	Penelope Wright	Nashville
	Member	~~	Jun-04	~~	Hazel Hall	Cookeville
	Member	~~	Jun-04	~~	Turtle MacDermott	W Knoxville
	Member	~~	Jun-04	~~	Free Polazzo	Anneewakee
	Member	~~	Jun-03	~~	Kristi Estes	Memphis
Ecological Concerns Network	Co-Clerk	2+1	Jun-02	Jun-05	Susan Carlyle	New Moon
	Co-Clerk	2	Jun-04	Jun-06	Carol Gray	Atlanta
Faith & Practice Revision	Clerk	~~	Jun-01	~~	Geeta McGahey	Celo
	Member 1	~~	Jun-01	~~	Missy Ivie	W Knoxville
	Member 2	~~	Jun-04	~~	Melissa Meyer	Boone
	Member 3	~~	Jun-01	~~	Penelope Wright	Nashville
	Member 4	~~	Jun-01	~~	Larry Ingle	Chattanooga
	Member 5	~~	Jun-03	~~	Nancy Beecher	Chattanooga
	Member 6	~~	Jun-04	~~	Free Polazzo	Anneewakee
	Member 7	~~	Jun-04	~~	Barbara Esther	Asheville
Finance	* Clerk	2+2	Jun-01	Jun-05	Chris Berg	Greenville
	Treasurer	2	Jun-03	Jun-05	David Ciscel	Memphis
	Member 1	2	Jun-04	Jun-06	Susan Cozzens	Atlanta
	Member 2	2	Jun-04	Jun-06	Dick Houghton	Nashville
Handbook (ad hoc) //	Clerk	~~	Jun-02	~~	Barbara Esther	Asheville
	Member	~~	Jun-02	~~	Jim Hamill	W Knoxville
	Member -- liaison w/ F&P	~~	Jun-02	~~	Missy Ivie	W Knoxville
	Member	~~	Jun-02	~~	Mary Calhoun	Foxfire
Junior Yearly Meeting (ad hoc) //	Convenor ?	~~	Jun-02	~~	Ron McDonald	Memphis
	Convenor ?	~~	Jun-03	~~	SharonAnnis	W Knoxville
	Member					
	Member					
	Member					

Kitenet List-server [e-Communications] (ad hoc) //	clerk/contact	~~	Dec-03	~~	Bill Reynolds	Chattanooga
	Member	~~		~~	Charlie Schade	Charleston
	Member	~~		~~	Mark Wutka	Atlanta
	Member	~~		~~	Ceal Wutka	Atlanta
	Member	~~		~~	Jim McKeever	Nashville
	Member	~~		~~	Missy Ivie	W Knoxville
	Member	~~		~~	Ron Nuse	Atlanta
	Member	~~		~~	Sharon Annis	W Knoxville
	Member	~~		~~	Susan Phelan	Huntsville
	Member	~~		~~	Steve Livingston	Asheville
	Member	~~	Jun-04	~~	Sharon Phelps	W Knoxville
Consultants				Tim Lamm, Mary Calhoun		
Logo (ad hoc) //	Clerk	~~	Jun-02	~~	Carol Lamm	Berea
	Member	~~	Dec-03	~~	Susan Phelan	Huntsville
	Member	~~	Dec-03	~~	Sallie Prugh	Columbia
	Member	~~	Jun-02	~~	Mary Calhoun	Foxfire
Ministry & Nurture	Clerk 	interim	Jun-04	Sep-04	Bob McGahey	Celo
	Recording Clerk	<i>committee chooses</i>			Turtle MacDermott	W Knoxville
Nominating	* Clerk	2	Jun-04	Jun-06	Sharon Annis	W Knoxville
	Member 1 	2	Jun-03	Jun-05	Errol Hess	Foxfire
	Member 2 	2	Jun-03	Jun-05	Trina Farmer	Asheville
	Member 3	2+2+1	Jun-01	Jun-06	Perry Treadwell	Atlanta
	Member 4	2+2+1	Jun-01	Jun-06	Penelope Wright	Nashville
	Member 5	2+2+1	Jun-01	Jun-06	Jane Goldthwait	Celo
Peace & Social Concerns	Clerk					
	Asst Clerk					
	Member 1					
	Member 2					
	Member 3					
	Member 4					
Personnel	* Clerk					
	Member 1 	2+2	Jun-01	Jun-05	Judy Prince	Birmingham
	Member 2	2	Jun-04	Jun-06	Ann Welsh	Swannanoa
	Member 3 	2+2	Jun-01	Jun-05	Lee Ann Swarm	W Knoxville
	Supervisor AA (Clerk)	1+2	Jun-04	Jun-06	Kristi Estes	Memphis
	Sup SAYF AA (SAYFStrgCoClk)	1	Jun-04	Jun-05	J Gold-Hopton/K Mavournin	
SAF Newsletter	Editors	~~		~~	Susan & Kim Carlyle	NMoon/Swan
SAYF Oversight	* clerk/contact	to be named by the committee members				
	Member 1	2+2	Jun-02	Jun-06	Margaret Farmer	Asheville
	Member 2					
	Member 3 	2+2	Jun-03	Jun-05	Cathi Watkins	Athens

SAYF Steering	Co-Clerk	2+2+2	Jun-00	Jun-06	Kathleen Mavournin	W Knoxville	
	Co-Clerk . . . ☁	2	Jun-03	Jun-05	Jeremiah Gold-Hopton	Atlanta	
	Member 1	2	Jun-04	Jun-06	Joy Gosset	Asheville	
	Member 2 . . . ☁	2	Jun-03	Jun-05	Chris Duke	Atlanta	
	Member 3	2	Jun-04	Jun-06	Adrienne Labotka	WKnx/Grnv	
	Member 4						
Site Selection	Co-Clerk	2, 2+1	Jun-00	Jun-06	Becky Ingle	Chattanooga	
	Co-Clerk	2, 2+1	Jun-00	Jun-06	Larry Ingle	Chattanooga	
Web Manager	(volunteer)	~~	Jun-03	Jun-05	Tim Lamm	Berea	
Web Manager Oversight [Support] (ad hoc) //	Member/convenor?	~~	Jun-03	~~	Tim Lamm	Berea	
	Member	~~	Jun-03	~~	Kendall Ivie	W Knoxville	
Yearly Meeting Planning	Clerk	2	Jun-04	Jun-06	Errol Hess	Foxfire	
	Adult Program Coord	2	Jun-04	Jun-06	Kim Carlyle	NMoon/Swan	
	Workshop Coordinator . . . ☁	2	Jun-03	Jun-05	Beth Ensign	Atlanta	
	Worship Sharing liaison < M&N	<i>coordinated by Ministry & Nurture Committee; liaison tba</i>					
	Local Arrg'ts				Perry Treadwell?		
	Local Arrg'ts				Bill Reynolds?		
	Co-Registrar . . . ☁	2	Jun-03	Jun-05	Barbara Conant	W Knoxville	
	Co-Registrar	2	Jun-04	Jun-06	Ceal Wutka	Atlanta	
	Bookstore Coordinator	1+2	Jun-03	Jun-06	Deanna Nipp	Cookeville	
	Asst Bookstore Coordinator	1+2	Jun-03	Jun-06	Edie Patrick	Foxfire	
	JYM Coordinator				still under discernment		
	YAF rep . . . ☁	1	Jun-04	Jun-05	Christina vanRegenmorter	Nashville	
	SAYMA Representatives to wider Quaker organizations	AFSC Corp	2+2+2	Jun-00	Jun-06	Sallie Prugh	Columbia
		AFSC Corp . . . ☁	2	Jun-03	Jun-05	Carol Lamm	Berea
AFSC Corp Alternate . . . ☁		2+2	Jun-01	Jun-05	Colin Sugioka	Celo	
AFSC Corp Alternate . . . ☁		2	Jun-03	Jun-05	Barbara Esther	Asheville	
AFSC/SERO Exec Comm . . . ☁		1+2	Jun-02	Jun-05	Debra Johnson	Memphis	
AFSC/SERO Exec Comm . . . ☁		1	Jun-04	Jun-05	Ginny Bauman	Oxford	
FCNL			?	?	Mark Wutka?	Atlanta	
FCNL . . . ☁		3	Jun-02	Jun-05	Joyce Johnson	Celo	
FCNL		3+3	Jun-01	Jun-07	Carol Nickle	W Knoxville	
Q Earthcare Witness (was FCUN)		2	Jun-04	Jun-06	Joyce Rouse	New Moon	
Q Earthcare Witness (was FCUN) . . . ☁		2	Jun-03	Jun-05	Alice Wald	Columbia	
[FGC		3	Jun-01	Jun-07	Penelope Wright	Nashville	
[FGC . . . ☁		3	Jun-02	Jun-05	Julia Sibley-Jones	Columbia	
FLGBTQC Co-Rep		2	Jun-04	Jun-06	Gary Briggs	Asheville	
FLGBTQC Co-Rep		2+2	Jun-02	Jun-06	Annie Black	Cookeville	
{ FWCC		3	Jun-04	Jun-07	Hannah MacDermott	W Knoxville	
{ FWCC . . . ☁		3+3	Jun-99	Jun-05	Rachel Weir	Celo	
{ FWCC		3	Jun-03	Jun-06			
Friends Peace Teams		2+2	Jun-02	Jun-06	Bob Welsh	Swannanoa	
Quaker House . . . ☁		3	Jun-02	Jun-05	Geoffrey Pratt	Nashville	
RSWR (volunteer)		~~	Jun-99	~~	Geeta McGahey	Celo	
William Penn House		?	?	?	Errol Hess	Foxfire	